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Fast Implementation Techniques For ISO 9001 Certification

Fast Implementation of ISO 9000 certification is today's demand as every one wants quick results. Also people want to do it by themselves and do not want to hire consultant. (Someone has rightly said that a consultant tells you time from your own wrist watch)

Follow these steps to implement a good quality system fast and improve upon in die course:

1. Creating Sense of Urgency: Creating a sense of urgency is crucial to inspiring needed cooperation, initiative, and willingness to make change. Talk of change typically begins with some people noticing vulnerability in the organization. The threat of losing ground in some way sparks these people into action, and they in turn try to communicate that sense of urgency to others.

Creating change in any organization is extremely difficult and requires a large number of employees to collaborate effectively.

2. Motivating people : "Without motivation, people won't help and the effort goes nowhere, Executives underestimate how hard it can be to drive people out of their comfort zones".

3. Talk of Competition: To be successful facilitate a frank discussion of potentially unpleasant facts: about the New competition, flat earnings, decreasing market share, or other relevant indicators. It is helpful to use consultant who can share the "big picture" from a different perspective and help broaden the awareness of organization members. When is the urgency level high enough?

4. Train Your Team: Use Training Kits, Lot of Training Kits are available for ISO 9000 / ISO 9001 certification ([ISO 9000 2008](#)). Use the one suitable for you.

I will recommend ISOhelpline series of products (you can search Google for ISOhelpline, [ISO 9001 2008 documentation](#))

5. Develop Documentation :It is always better to use some references. There are many documentation manuals and Kits available. I will recommend ISOhelpline series of products (you can search Google for ISOhelpline) Make sure that you write only what you can do and not what you want to do (Being Ideal is not required by the standard)

6. Implementation: Do as per procedures or 3 to 6 months. and then perform Internal audit. Take corrective and preventive actions as required.

7. Select Certification Body: Always select a good Registrar body. There are many certification bodies who are ready to give you certificate even if you do not have a proper system. If you select one of those than you are damaging your reputation as your customer is (and most certainly is) aware of such certification bodies. If you are not sure whom to select ask your most valued customers or future probable customer. Check who they have selected.

8. Plan a pre-Audit from Registrar body: A Pre-Audit helps in identifying many discrepancies in the documentation. Even if you have hired a expert / consultant, changes are that documentation has some or other discrepancy.

It will also give hands on experience of audit to your people.

9. Plan Registration audit: After Certification audit, it may make 4-6 weeks before you get certificate in your hand depending upon audit findings and the way your selected Registration body works.

10. Have timely periodic audits to maintain Registration.

Note: Certification is also refered as Registration

About the Author

Manoj Jain is CEO and Founder Director of Innovative Matrix Softech Pvt. Ltd., providing worldwide management consulting, training and research for companies of all sizes. The company is also developing Discrete ERP (Enterprise Resource Planning) Software solutions for small and medium business enterprises. The company is providing best business management resources through its web site.

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