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Tips On How To Give Compelling Company Presentations, Part Two

This post is a sequel of the previously published information about business promotion.br /

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10. If you can walk around a bit during the presentation walk but don't run on stage. Make small and confident strides. If you keep walking left-and-right across the stage too fast, audiences will get a sore neck. Remember, they are not watching a championship of ping pong! br /

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11. Never overrun your allotted time. Always keep an eye on time. Rehearsing your timing beforehand should help you get this down to around 5 minutes either way. I normally keep my wrist watch in a convenient viewing position for me to check the timing. br /

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12. More than overshooting the time, it looks very unprofessional if you finish well in advance. If you do it, you will appear to your audience as someone who doesn't know very much about the topic of discussion. br /

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13. Once the presentation is over, speak to your colleagues (if they are present) or to the hosts and ask them for an honest and frank review. This is critical for ensuring that you can improve in the future. Also speak to few of the audience members, and casually ask them questions with a view to understand how much of your topic has been absorbed.br /

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14. If the event was recorded (Video or Audio) asks your hosts to give you a copy of it. It is a good idea to carry a blank CD or DVD and give it to them along with your a

[href=http://www.highimpactdesign.co.uk/High_impact_Website/index.html](http://www.highimpactdesign.co.uk/High_impact_Website/index.html) target=_blankplastic business cards/a.

This way they will remember to do the favour for you. br /

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15. If there is a response form, take time after the event, and communicate with event organizers, go through at least thirty of completed feedback forms in person. This is important, as even if they intend to send an excellent report communicating statistics and chart after the event. Because by the time the well-prepared report comes, it will be at best a couple of days later and you would have gone to a different job and forgotten about the exacts of the presentation. So when the event is fresh in your mind, try to gather immediate opinion. br /

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16. Presentations and Speaking are good opportunities to expand your network. So carry good number of your a [href=http://www.highimpactdesign.co.uk/High_impact_Website/index.html](http://www.highimpactdesign.co.uk/High_impact_Website/index.html) target=_blankplastic cards/a and give them to people who ask for it. If it is a produce promoting presentation you are doing, then it is a good idea to even leave some of the cards on the podium for other speakers and people to pick up. Also remember to walk around and socialise with people if there is a lunch/dinner happening after the presentation. br /

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17. How annoying is it to hear a mobile phone sound during a presentation? Before you ask the audience, please remember to switch off your own mobile phone. At times it can be a good idea to do it on stage while you start talking, this way you will give an example and remind to others to do it, rather than having to ask them to do it.

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